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Preamble

Section 2 – Rights and Responsibilities of the Student Body

Article 3 – Membership

Section 1 – Eligibility

- A. Students interested in representing the study body on the SGA must be taking a minimum of one (1) credit hour per semester. Students must maintain a minimum GPA of 2.0 per semester and maintain a cumulative GPA of 2.0.
- B. The SGA may permit students participating in non-credit programs at BCC to participate in the SGA. The number of non-credit students and their level of participation, including if non-credit members may vote on any motion, shall be outlined in the SGA Bylaws.

Section 2 – Composition and Terms of Office

- A. The total number of members shall not exceed twenty (20). The number of voting members may be waived by a 2/3rds vote of the SGA.
- B. Student Government Association members shall be elected at the end of the spring semester, ~~as~~ outlined in Article 6.

the SGA. If possible, the member shall provide notice to the SGA Advisors if they are no longer a student at the college,

- C. At any time, a member may make a request for a leave of absence of up to five (5) weeks. The request must be made to the SGA advisors and shall be granted at the discretion of the SGA advisors. If the request is denied ss

Section 3 – SGA Executive Board

- A. The SGA Executive Board shall be composed of all of the officers of the SGA.
 - B. The SGA Executive Board shall meet when called by the SGA Advisors or the SGA President. At its discretion, the SGA Executive Board may meet on a regular schedule.
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Section 7 – Responsibilities of the SGA Secretary

The SGA Secretary shall be responsible for:

- A. Taking minutes for all SGA meetings, which are to be distributed to members 24 hours before a regular meeting to be approved.
- B. Maintaining attendance records for all members of the SGA and weekly sending the attendance records to the SGA President for review by the SGA President and the SGA advisors.
- C. With support from the SGA Advisors, maintaining a record of all membership on all SGA committees and all members appointed to the College Committees and maintaining attendance records of members on those committees.

Section 8 – Responsibilities of the SGA Treasurer

The SGA Treasurer shall be responsible for:

- A. Keeping track of all SGA funds, including funding received by the College or any fundraised money for the SGA.
- B. Participating in the clubs and organizations funding allocation process.
- C. Reviewing budget request forms for all clubs and organizations in the fall semester
- D. Routinely reporting to the SGA on the status of the SGA budget.
- E. Routinely reporting to the SGA on all club and organization budgets.
- F. Helping to support and encourage involvement with clubs and organizations.
- G. Chairing the Standing Committee on Finance.

Section 9 – President Pro-Tempore

- A. The SGA President may designate a member to serve as SGA President Pro-Tempore for a single meeting or for the whole SGA term and shall serve until a successor is appointed or is removed by the SGA President..
- B. If a member is designated for a single meeting, they shall be referred to as the Acting President Pro-Tempore.
- C. If a member is designated for the whole SGA term, they shall be referred to as the President Pro-Tempore.
- D. The President Pro-Tempore shall be responsible for chairing the meetings of the SGA in a fair and orderly manner.

Article 5 – Advisors

Section 1 – Advisors to the SGA

Section 2 – Responsibilities of the SGA Advisors

The SGA Advisors shall be responsible for:

- A. Understanding the Constitution, Bylaws, and other policies passed by the SGA.
- B. Advising the SGA on running effective and orderly meetings.
- C. Advising the SGA on matters being deliberated by the SGA and ensuring the SGA follows its policies and College policies.

Section 4 – Elections for SGA Members

- A. Elections for members to the SGA shall occur during the regular spring elections.
- B. Eligible voters may vote for up to twenty (20) candidates if there are more than twenty (20) candidates on the ballot, or up to the number of candidates on the ballot if there are twenty (20) or less candidates on the ballot.
- C. The twenty (20) candidates with the most votes and with a minimum of ten (10) votes shall be elected to office.

Section 5 – Elections for Student Trustee

- A. Elections for Student Trustee shall occur during the regular spring elections.
- B. Eligible voters may select one candidate for Student Trustee.
- C. The candidate with the most votes and with a minimum of ten (10) votes shall be elected.

Section 6 – Regular Spring Elections

- A. Regular Spring Elections to elect members to the SGA, the Student Trustee, and any other
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Article 7 – Removal Procedures and Resignations

Section 1 – Removal of an SGA Officer

- A. Removal procedures may be initiated by any SGA member against any SGA officer, or by a petition of 2% of the student body. The member or the petitioners must initiate the removal process through the SGA Advisors and must state any specific violations that warrant removal.
- B. Any violation of the Constitution, violation of the SGA Bylaws, violation of the4 k.01 Tw 1GoTc

4. Providing regular reports to the SGA on subcommittee business.
5. Posting the agenda of all meetings on the designated bulletin board at least 24 hours prior to the meeting.

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