

**BERKSHIRE COMMUNITY COLLEGE  
PITTSFIELD, MASSACHUSETTS**

**MINUTES OF TRUSTEES MEETING  
March 27, 2018**

**1. CONVENING**

A meeting of the Board of Trustees of Berkshire Community College was held on Tuesday, March 27, 2018, in G12 of the Susan B. Anthony Student Center. Board Chair Rodowicz called the meeting to order at 4:35 pm.

[REDACTED]

McCormick, Mirante, Zaffanella (joined by phone) and Student Trustee Preston

ABSENT: Trustees Eade and Hiltbold

[REDACTED]

a. New Employee Introductions – none

b. NEASC Overview

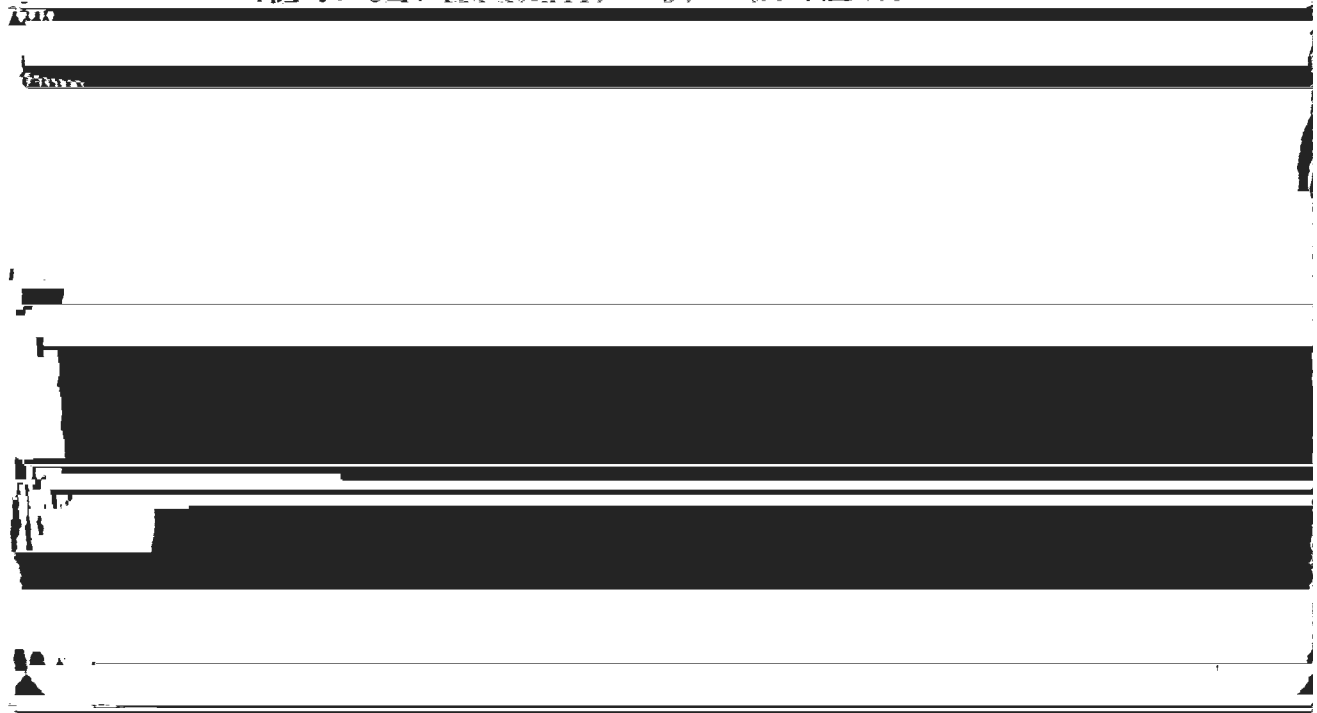
Chuck Prescott updated the Board on Berkshire Community College's NEASC 10-Year Self-Study coming up Fall 2019.

What is accreditation? A voluntary system of self-regulation carried out by peer review in which an institution or program is found to meet or exceed a set of standards. Accreditation is a balance of: assuring quality and fostering improvement.

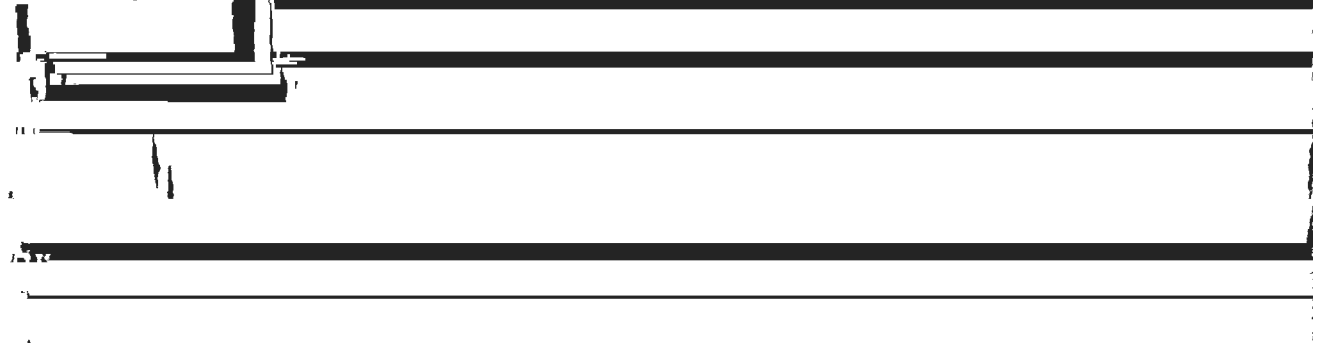
Accreditation fulfills 2 functions:

1. Quality improvement: Internal, private function

- Rigorous self-evaluation that tells the story of the institution based on its mission and involves all departments, all programs, all parts of the college.
- All appraisals and future projections are supported by evidence.



2. Quality assurance: External, public function, does the institution deserve the



# BCC NEASC Self-Study Timeline

Fall 2017:

- Establish Standards Committees

NEASC Planning Committee for Standards Committee Standards Committee

[Redacted content]

[Redacted content]

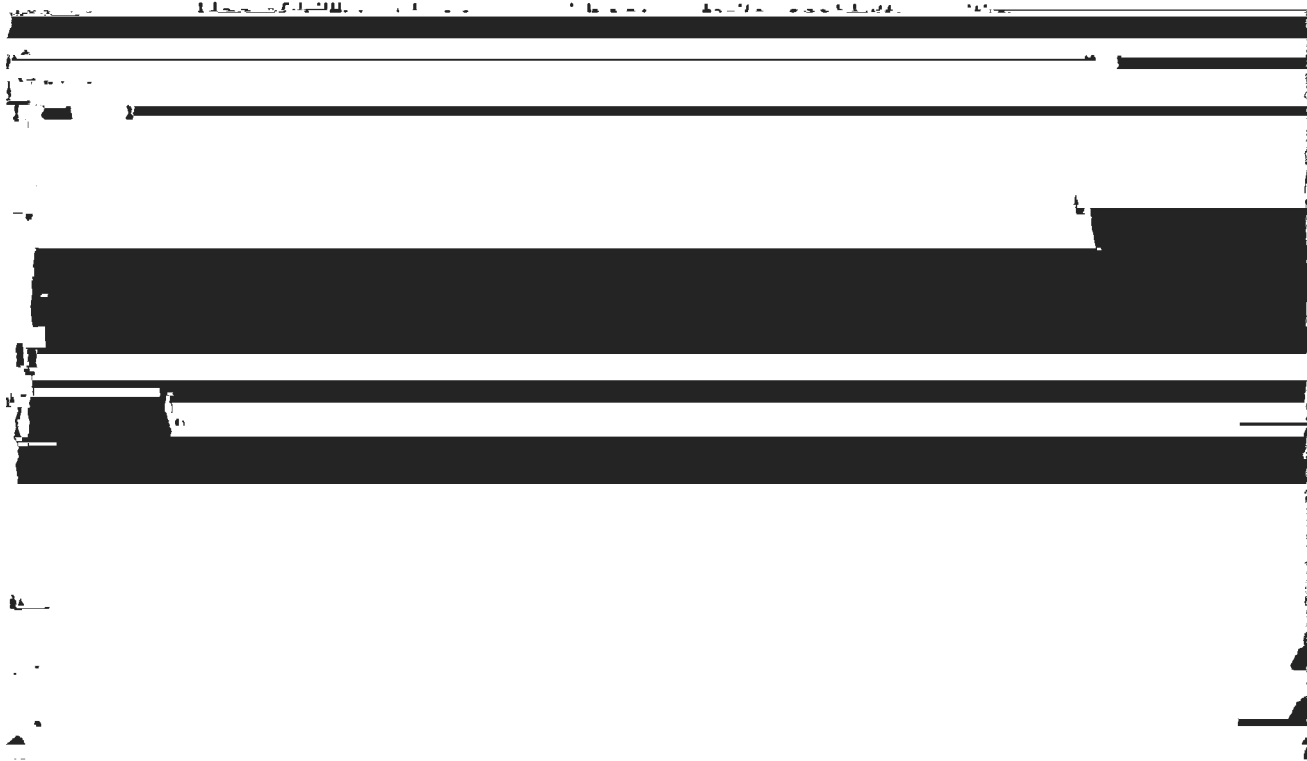
c. STEM Starter Academy

Connie West, Director of the STEM Starter Academy described the program to the Board

Recruitment

Pipeline Development activities and strategies include:

- High School faculty at area high schools serve as paid liaisons to BCC SSA
- Five activities on campus yearly promoting BCC & SSA
- SSA recruitment breakfasts/luncheons at local area high schools
- Supported Dual Enrollment classes in local high schools
- Ancillary programs: Dual Enrollment, JumpStart math, supplemental instruction



Readiness

Summer Success Academy for accepted CCA students featuring





Program Strengths:

- Packaged Cohort Activities & Community
  - Ongoing Support Structure
  - Summer onboarding: Students feel confident & welcomed
  - Fall research-based support: Students feel capable
  - Spring career experiences: Students feel prepared & connected
- Each Student is Known By Multiple Influencers
  - Peer mentor + adult mentor + advisor
  - Personal relationships with college leadership & President
  - Strong direct support team: Coordinator, Career Specialist, HS Consultant
- Outreach Partnerships with Local High Schools
- Internship Partnerships with Local STEM Companies

Most Successful Strategies:

Recruitment: HS Liaison Program

Faculty in our local high schools seek out and encourage students to consider BCC and STEM Students' high school teachers and guidance counselors are much more influential in their lives than parents or college staff

[REDACTED]

Readiness: StrengthsQuest

During our summer bridge to college week, BCC brings in a nationally ranked

[REDACTED]

SSA has learned that the design seems to help 75% of our students by creating a first-year structure.

3. STEM Starter Academy can easily outgrow the capabilities of the staff and campus. There are so many activities and experiences that could be provided under the umbrella of this grant. Because of that, SSA at BCC is always looking at new

[REDACTED]

endeavors that support our students or our campus. Saying no to good projects is hard to do.

Connie introduced two of her student to the Board, Ivan Fernandez and Theresa Kelly. Two very different students. Ivan, a recent graduate of Taconic High School and Kelly, a

[REDACTED]

BCC's graphics department created Berkshire immigrants' postcards. These postcards have pictures of some of the people who have shared their stories and include the website

- We Need to Talk Day
- Celebrating Berkshire Immigrants – Lunch and Connect
- Story Telling with Norman Rockwell
- Write and Record a Song – Share Your Story

BUE Trustee and President's Professional Development



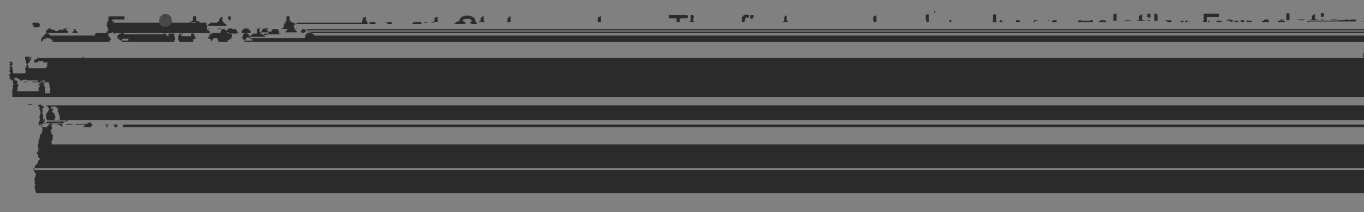
Equipment accounts will be starting process of the equipment



6. Foundation Board Trustee Report

Lori Gazzillo reported the following.

Foundation Financial Statements - The Foundation has total assets of 11M



[REDACTED]

- Vice President Law updated the Board on the following

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

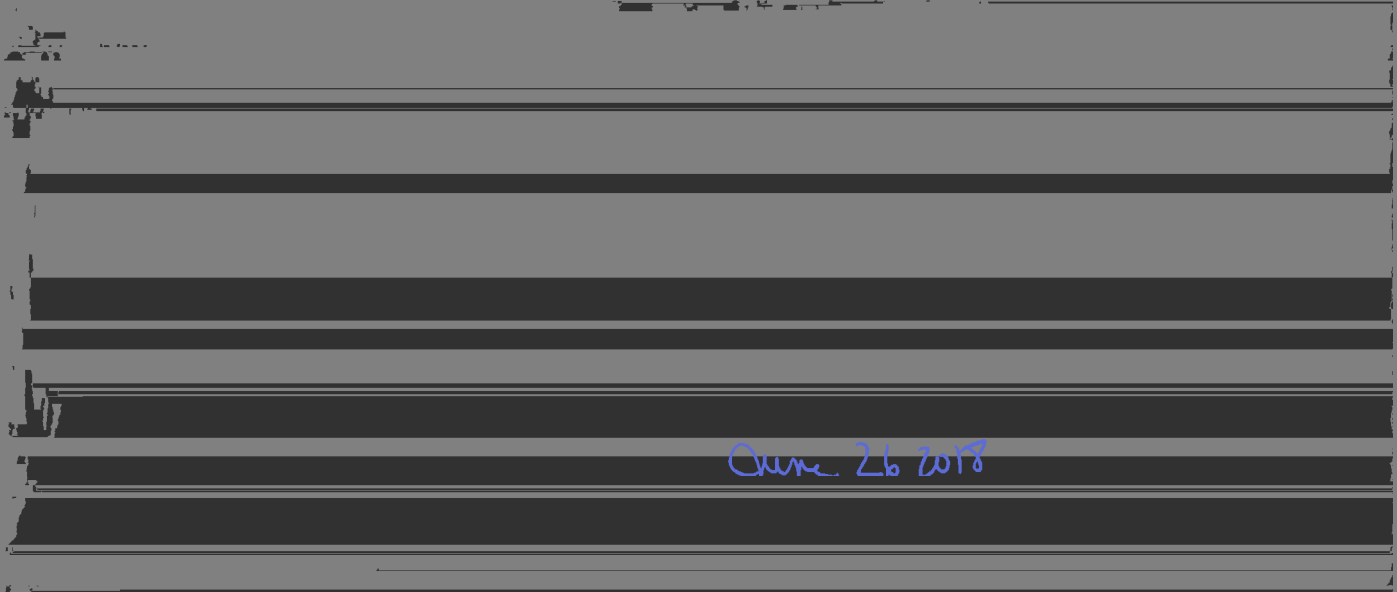
- The paving project will begin again in early May.
- The turf field project will begin in May.

We anticipate that the turf field will be funded for the One Stop project.

[REDACTED]

10. ADJOURNMENT

The meeting was adjourned at 5:56 pm. The next scheduled meeting will be held on April 24, 2018.



June 26 2018

Brookman

Approved:

e cz Chair

