

BERKSHIRE COMMUNITY COLLEGE  
PITTSFIELD, MASSACHUSETTS

MINUTES OF TRUSTEES MEETING  
August 27, 2019

1. CONVENING

A meeting of the Board of Trustees of Berkshire Community College was held on Tuesday, August 27, 2019, in G12 of the Susan B. Anthony Student Center. Chair Rodowicz called the meeting to order at 4:31 pm.

PRESENT: Chair Rodowicz; Trustees, Bowen, Casper, Kiely, McCormick, Mirante, Myers, and Zaffanella; Student Trustee Costello

ABSENT: Trustees Chacon and Crane

ALSO PRESENT: From BCC's Executive Council: President Kennedy; Vice Presidents Berne, ~~Klenster, and Law Assistant to the President, Kim Brookman~~

[REDACTED]

BCC Employees and Guests: George Ambriz, Kevin Bechard, Melody Fisher, ~~Carol Quinella, Nicole Westbrook, Louis Gaudy, Karen Hines, America Lopez~~

[REDACTED]

b. Student Success (Latinx Conference Attendees)

George Ambriz, Eleanore Velez, and Karen Ruiz Leon introduced the students who would be presenting. America Lopez, Dennis Ortiz, Marcos Rosario, and Clemente Sajquiy spoke about their experiences while attending The New England LatinX Student Leadership Conference at Rhode Island College on April 5 & 6 of this year. One comment all the students made was how great it was to attend this conference with other students who were like them.

Two of the speakers at the conference were:

[Redacted]

- Sarita Brown, M.A., B.S.
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- Samantha Ramirez Herrera
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What makes student leaders powerful?

- Encouraging and nurturing their sense of Identity
- Understanding our own Identity
- Educators taking a “learner” stance, not an expert
- Allowing students to be the experts in their own stories (not just their voice on benign things)

[Redacted]

Beth Wallace led a discussion on the projections for Standard 1 - Mission & Purpose.

- In AY 2019-2020, Institutional Effectiveness in collaboration with Marketing & Communications will assess the awareness and vitality of the Mission Statement, Values Statement, and Vision Statement to the campus community.
- In AY 2020-2021, the President's Cabinet will form a Mission Review Committee to review the Mission Statement, Values Statement, and Vision Statement and establish an ongoing

By Fall 2022, the "Campus Oversight" Committee will develop and implement

address basic needs including housing and food security.

- By Fall 2022, Student Engagement will have developed and implemented assessment plans for co-curricular opportunities.

By Fall 2022, the Student Affairs Diversity & Inclusion Council will have developed and implemented assessment plans to measure the impact of programs and initiatives designed to support students from underrepresented populations.

Jennifer Berne led a discussion on the projections for Standard 6 - Teaching, Learning &

Scholarship.

- Beginning in AY 2019-2020, to continue to focus on diversifying faculty, Human Resources will educate the College community about implicit bias, will provide more intentional search committee training, and will target recruitment efforts of underrepresented groups.
- Beginning in AY 2019-2020, the Dean of the Division of Teaching and Learning Innovation and the Faculty Lead for the Center for Teaching and Learning Innovation will promote

- In AY 2020-2021, the Division of Teaching and Learning Innovation will work with the Academic Deans and the Vice President of Academic Affairs to develop a coordinated system of assessment for program outcomes

AY 2020-2021 as an ongoing project in collaboration with the Office of Institutional

Effectiveness, Academic and Student Affairs will work on a system to improve accessibility of data to improve student outcomes

We are preparing for this semester's 1st CCA Meeting. It will be held on September 10th at

10/15

10/15 10/15 10/15 10/15

- PTK has recently had several meetings with Geoff Johnson in his capacity as student

## 7. SUBCOMMITTEE REPORTS

### a. Finance Committee

Trustee Mirante introduced VP Law who reported that there will be a modest surplus for FY19, that surplus will be added to the reserves to help support the One Stop project.

The final FY20 budget will be brought to the Board at the October 8th meeting.

State appropriations are exceeding the initial projection by \$114,000. Enrollment is exceeding

## 8. ADMINSTRATIVE ACTIONS

President Kennedy presented the personnel actions for approval.

*Upon a motion duly made and seconded, it was VOTED unanimously to approve the personnel actions, with addendum, for the period June 26, 2019 through August 19, 2019.*

## 9. OTHER BUSINESS

- a. Old - None.
- b. New - None.
- c. Upcoming Events - Chair Rodowicz reminded the Board to check their meeting materials for events coming up.

## 10. ADJOURNMENT

The meeting was adjourned at 6:06pm. The next scheduled meeting will be held on October 8, 2019

DATE: October 8, 2019

Respectfull submitted,

