

(UNAPPROVED)

BERKSHIRE COMMUNITY COLLEGE PITTSFIELD, MASSACHUSETTS

MINUTES OF TRUSTEES MEETING June 23, 2015

1. CONVENING

A meeting of the Board of Trustees of Berkshire Community College was held on Tuesday, June 23, 2015 in the General Bartlett Room, Susan B. Anthony Building. Board Chair Rodowicz called the meeting to order at 4:35 pm.

PRESENT:

Chair Rodowicz; Vice Chair Caccaviello; Trustees Bradway, Dindio, Ingegni,

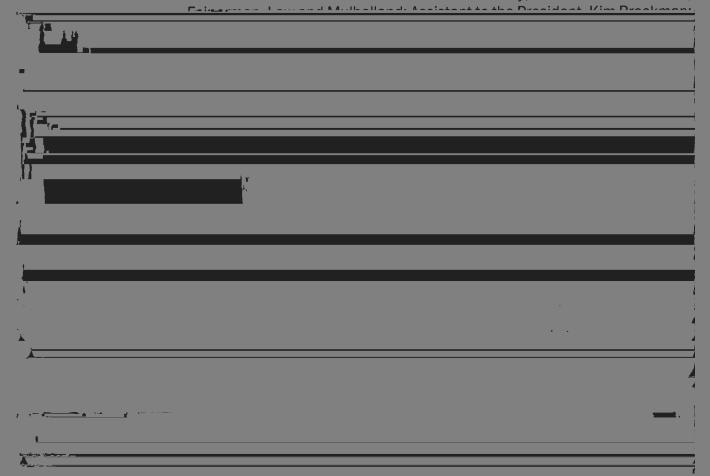
Laurens, Wynn, and student trustee Chipalo

ABSENT:

Trustees Crane, Hiltpold and Supranowicz

ALSO PRESENT:

From BCC's Executive Council: President Kennedy; Vice Presidents Bullock,



a.	Student Leadership Recognition
	b Arrows (Line
_	Vice President Bullock recognized Beth Wallace, Director of Student Engagement, who is vita
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	President then recognized Christopher Broast as one of BCC's outstanding students for 2015
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4. PRESIDENT'S REPORT

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Some of	member of the team, running in the most races. nis highlights this semester alone are as follows:	
	nd overall finish in the Charity Chug 5K, Time of 18:49	
<u>a</u>	d overall months charge on El/ 19-10	
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4131	t Place in the Color Dash 5K Trail Run, 20:36 h place overall in May Day 10K Road Race, 41:07 d place overall at Berkshire South 5K, 19:29	
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Recommendations:

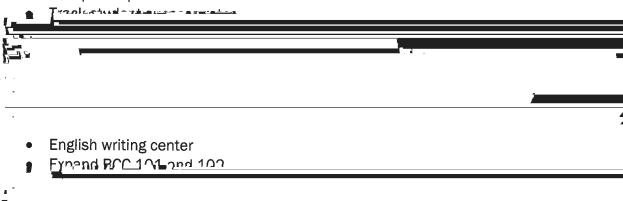
- Provide support for faculty in program review process
- Limit written document to 30 pages
- Communicate results broadly
- Yearly update

Key Strategy

Developmental Education: Strengthen effectiveness of developmental education through the placement of students and use of innovative techniques to accelerate student's progress through the developmental sequence while ensuring readiness for college-level coursework.

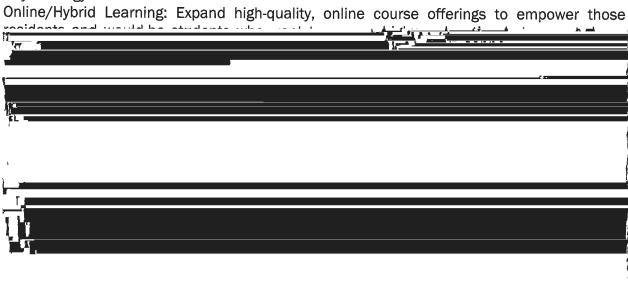
Recommendations:

Accuplacer pilot

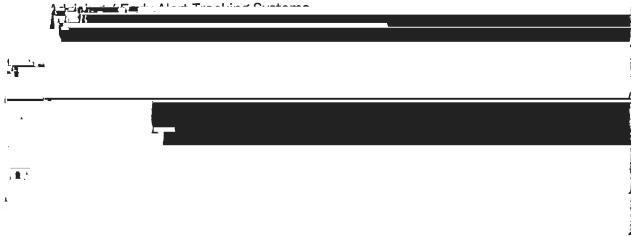


- Math GPA project
- Transfer-In Credit

Key Strategy



- Priority Registration Campaign
- Investigate Options for First Year Experience Program
- Brown Bag Lunches
 Advising Best Practices Academic "Road Map"



Recommendations:

- Purchase advising software program (Starfish, MapWorks, etc.)
- Develop structured advisor training program / professional development opportunities
- Develop and pilot First Year Experience Program

Richard Felver, Director of the Library, reported on Improved Infrastructure.

Strategic Goal:

To embark on major infrastructure improvements that use sustainable practices to modernize facilities, integrate advanced technologies, improve access, and create engaged learning spaces.

Key Strategies:

Christina Barrett, Director of Marketing & Student Recruitment, reported on Advancing the Institution.

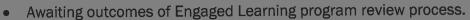
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Kev Str	ategies:								
•	Create a	fresh	branding,	marketing,	and	messaging	campaign	through	multipl
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Strengthen and broaden research and assessment to provide data for informed decision making and decumentation for institutional effective and decision making and decumentation for institutional effective and decision making and decumentation for institutional effective and decision making and decision mak

Recommendation 1: Long term effort – deferred to AY'15-16

Advisory Boards

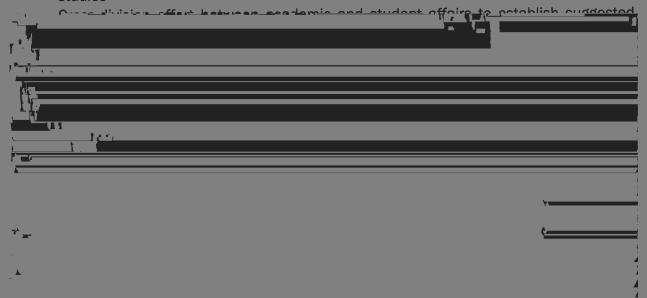
- Engagement of advisory boards inconsistent across programs
- Priority to re-notablish them across academic and nartnershin nrograms



 Recommendation 2: Include advisory board creation and engagement for all subsequent program reviews

Experiential Learning

 Various opportunities for students to obtain real world experience linked to their studies



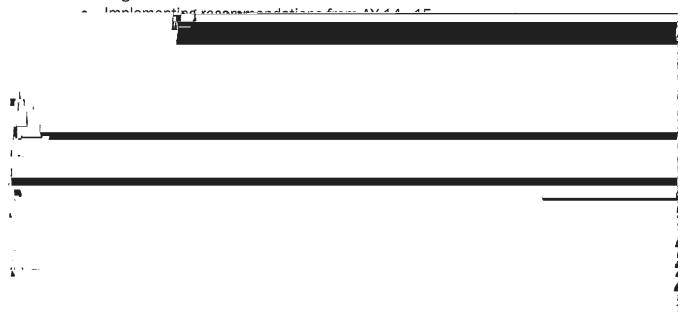
guidelines and protocols

- Hiring of consultant to research and complete interviews with stakeholders
- Recommendation 3: Steps towards streamlining and enhancing experiential learning considered for implementation in AY'15-16

Early College Programming

Ellen Shanahan, Co-Chair of Strategic Planning Committee, discussed the next steps in the process.

- June retreat
- Identification of priorities for AY 15 16
- Task Force Committees
- Annual Meeting Schedule
 Communication with faculty, staff, students
 August kick-off event



5.

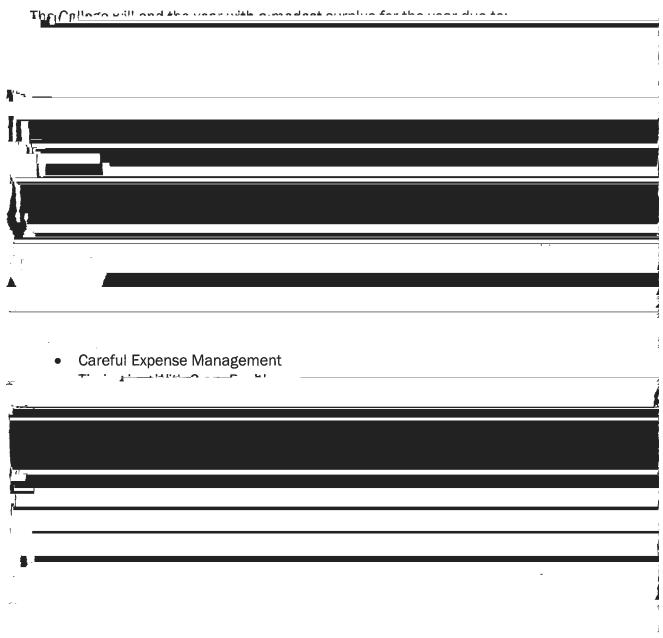
Edson Chipalo, Student Trustee thanked the BCC community for the opportunity they gave him to represent the students at BCC through his work as Student Trustee.

Edson reported the following:

Student activities have slowed down in the past month. The cross-country team has remained

c. Finance

Vice Chair Dindio introduced John Law, Vice President for Administration & Finance/CFO. Vice President Law reviewed the finances for FY15.



- Fewer Retirements
- No Major Unexpected Facilities Issues
- Strong Year For Lifelong Learning

Trends:

- Countercyclical Enrollment
- Declining High School Population Smaller State Increases

- Impressed By Service Commitment, Expertise & Professionalism
- Increasing Complexity Of Security Management
- Hiring Director Of Safety & Security

Vice Chair Dindio presented the following motions:

Upon a motion duly made and seconded, it was VOTED unanimously to approve an increase in the technology fee of \$7 per credit, as well as the implementation of a registration fee of \$20 per student per semester, for Academic Year 2015-2016.

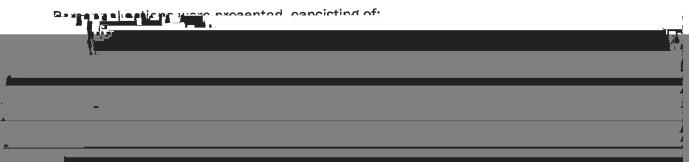
Upon a motion duly made and seconded, it was VOTED unanimously to approve the Preliminary FY16 Budget, including expenses in the amount of \$19,428,750, which are comprised of the following:

State Appropriation	\$10,887,759
General Purpose Trust Fund	\$7,440,296
Lifelong Learning Trust Fund	\$627,225
Designated Trust Fund	\$125,900
Student Government Trust Fund	\$87,570
Cafeteria Trust Fund	\$260,000

Upon a motion duly made and seconded, it was VOTED unanimously to approve a acquirity contract with DIDE Society for five upgranith two additional analysis.

9. ADMINISTRATIVE ACTIONS

a. Personnel Actions



Faculty Appointments

• Department Chair Appointment

Upon a motion duly made and seconded, it was VOTED unanimously to approve the personnel actions for the period April 18, 2015 through June 15, 2015.

10.0THER BUSINESS

a. Old - None.

