

**PITTSFIELD, MASSACHUSETTS**  
**MINUTES OF TRUSTEES MEETING**  
**November 29, 2022**

#### 4. PRESIDENT'S REPORT

- a. New Employee Introduction (see attached)
- b. Strategic Plan and Mission, Vision and Values: Presented an overview of the planning process that has brought us to presentation to the board in preparation for submitting to Board of Higher Education for final approval.

Mission Statement presented for review: Berkshire Community College is committed to providing an exceptional education and opportunities that meet the diverse needs of our community through college transfer, workforce and career pathways, partnerships and lifelong learning.

Overall the Strategic Plan has four main goals that are ~~ad~~equity-centered and equity actioned.

Chair J. Bowen asked for a motion to move that based on recommendation of the President and Executive Council, endorsement of the Berkshire Community College and in accordance with the policies of the Department of Higher Education, BCC Board of Trustees approve the change of the Mission as noted below and the Vision and Values statements:

##### Mission Statement

Berkshire Community College is committed to providing an exceptional education and opportunities that meet the diverse needs of our community through college transfer, workforce and career pathways, partnerships and lifelong learning.

Motion was made by M. Myers and seconded A. Bateman by to approve the revised mission statement for Berkshire Community College, ~~was~~ VOTED by roll call to approve.

Additionally, a motion was made ~~M. Myers~~ by and seconded by A. Bateman to approve the Strategic Plan: ~~Equity~~Centered –~~Equity~~Actioned, it was VOTED by roll call to approve and put forth to the Department of Higher Education a revised Strategic Plan as presented.

#### 5. FOUNDATION BOARD REPORT

L. Kiely reported that donations are up at this time and the budget is looking good at this time Investments are holding at this time given the market at this time.

#### 6. STUDENTRUSTER

The Finance Committee of the BCC Board of Trustees recommends to the BCC Board of Trustees approval of the Final FY23 Budget, including expenses in the amount of 18,814,480, which are comprised of the following:

State Appropriation	\$	12,790,941
General Purpose Trust Fund	\$	5,604,689
Lifelong Learning Trust Fund	\$	285,000
Designated Trust Fund	\$	69,003
Student Government Trust Fund	\$	64,847

Upon a motion duly made by C. Chacon and seconded by M. Myers, it was VOTED unanimously, by roll call vote, to approve the Final FY23 Budget

Additionally, the Finance Committee of the BCC Board of Trustees recommends to the BCC Board of Trustees approve FY22 Trust Fund Report for the first quarter ending September 30, 2022

Upon a motion duly made by C. Chacon and seconded by M. Myers, it was VOTED unanimously, by roll call vote, to approve the Trust Fund Report for the first quarter.

**B. Student Success Committee**

The committee met and worked on revised mission statement for the group and will be meeting quarterly this year.

**C. Executive Committee**

The committee met and completed the President Evaluation for the time period December 1, 2021 to June 30, 2022. This review invited input from members of the President's Cabinet, Board of Trustees, and interviews with the Executive Council and President Kennedy's self-assessment. Evaluation aligns to the four primary goals Dr. Kennedy identified for the 2021-2022 school year. C. Zaffanella read the President Evaluation for the record (attached).

Upon motion by C. Zaffanella and seconded by L. Kiely it was moved that the BCC Board of Trustees approves President Kennedy's evaluation for Dec 1, 2021 to June 30, 2022 and approve the maximum raise and benefits allowed by the DHE. It was VOTED unanimously, by roll call vote.

**9. ADMINISTRATIVE ACTIONS**

President Kennedy presented the personnel items from Oct 12, 2022 to Nov 28 2022.

Upon a motion duly made by M. Myers and seconded by M. Myers, it was VOTED unanimously, by roll call vote, to approve the personnel actions presented

**10. ADJOURNMENT**

The meeting was adjourned with motion by M. Myers and seconded by L. Kiely and was VOTED unanimously, by roll call vote. The next regular scheduled meeting will be held on November 29 2022.

DATE: December 1, 2022

Respectfully submitted,

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Heather Seely

Approved:

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Julie Bowen, Board Chair