



(APPROVED)

BERKSHIRE COMMUNITY COLLEGE
PITTSFIELD, MASSACHUSETTS

MINUTES OF TRUSTEES MEETING
March 29, 2022

1. CONVENING

A meeting of the Board of Trustees of Berkshire Community College was held on Tuesday, March 29, 2022, remotely via Zoom. Chair Bowen read the disclosure that the meeting was being recorded by PCTV. Chair Bowen called the meeting to order at 4:32PM. Heather Seely took the roll call.

- PRESENT: Chair Bowen, Trustees Bliss, Chacon (joined at 4:45pm), Gonzalez, Kiely, Mirante, Myers
- EXCUSED: Zaffanella
- ALSO PRESENT: From BCC's Executive Council and President's Cabinet: President Kennedy; Vice President of Student Affairs and Enrollment Management Klepetar; Vice President for Administration & Finance Wadsworth; Vice President of Academic Affairs K. Hunter, Assistant to the President H. Seely; Director of Human Resources M. Loiodice; Dean of Nursing L. Moon, Director of Strategic Initiatives M. McLaughlin, Dean of Students C. Norcross
BCC Employees and Guests: D. Ellsworth, C. Wynn, A. Griz, R. Felver, K. Hines, D. Ellsworth, J. Fitzgerald, J. Weiner, M. Goss, T. Carey, R. Langsdale, P. Farkas, C. DeGray, M. Whilden, C. Norcross, H. Kees, D. Sarlin
Press Jeffrey Vecellio and David Cachat (PCTV)

2. PUBLIC COMMENT

M. Goss and T. Carey spoke in regard to the Respiratory Therapy Program at BCC and requested review of the program as it is an integral part of our state's ecosystem in the respiratory profession. Chair Bowen noted that the Academic Planning Committee will review

3. APPROVAL OF THE MINUTES

Upon a motion duly made by M. Myers and seconded by D. Gonzalez, it was VOTED by roll call vote, to approve the minutes of the January 25, 2022 meeting.

4. PRESIDENT'S REPORT

- a. New Employee Introductions
 - f Kierstyn Hunter, Vice President of Academic Affairs introduced:
 - x Peter Farkas, Associate Director of Workforce Development
 - x Deborah Sarlin, Executive Director of Workforce Development
 - f Richard Felver, Dean of the Library and Learning Commons introduced:
 - x Justine Fitzgerald, Coordinator of Learning Services

- f Christina Wynn, Dean of Enrollment Management introduced:
 - x Cheryl Mirer, Enrollment Counselor
- f Chris DeGray, Director of Facilities introduced:
 - x Deborah Ellsworth, Administrative Assistant I to the Director of Facilities
- f Megan Whilden, Executive Director of OLLI introduced
 - x Judith Weiner, Administrative Assistant to Executive Director of OLLI
 - x Rae Langsdale, Clerk for OLLI
- b. Enrollment Update– Adam Klepetar, Vice President of Student Affairs & Enrollment Management
 - x Review of definitions with regard to retention: persistence, progression, retention, completion/graduation.
 - x BCC retention over 10 years, we do see a drop from fall to spring, but our fall rate is consistently around 50-55% which aligns with national average within community colleges.
 - x Review of BCC persistence with equity lens by sex and race.
 - x SUCCESS has been ~~at~~ a great deal this year and seeing good persistence with those that we are able to engage with, with 237 students served in Fall 2021.
- c. Achieving the Dream (ATD) Adam Klepetar, Vice President of Student Affairs & Enrollment Management and Kierstyn Hunter, Vice President of Academic Affairs
 - x BCC had 13 staff participate in the Dream 2022 conference that presented opportunities to effect meaningful change to our community.
 - x BCC AD Action Plan focuses on two major initiatives:
 - o Liberal Arts Program Revision that has courses align with liberal arts programs to careers, development of digital skills, the future of work;
 - o Expanding Coaching to reach more students to ensure student gain a set of tools and skills and competencies that position them to adapt to quickly changing conditions in digital economy and workforce.
- d. Academic Affairs Update- Kierstyn Hunter, Vice President of Academic Affairs
 - x Academic Programs: In the process of looking at how we review programs and the ways in which we work together and the focus on what's next at the College and within Berkshire County and look at program reviews to see how we align with the market needs. Working this year on an Academic Master Plan.
 - x Curricular Innovations: Getting folks to think c

We are awaiting news from the PENC and Governor regarding appointment of new members to fill vacancies and reappointments.

9. **ADMINISTRATIVE ACTIONS**

M Liodice presented the personnel item from January 26 2022