

(APPROVED)

BERKSHIRE COMMUNITY COLLEGE
PITTSFIELD, MASSACHUSETTS

MINUTES OF TRUSTEES MEETING
August 30 2022

1. CONVENING

A meeting of the Board of Trustees of Berkshire Community College was held on Tuesday, August 30, 2022, remotely via Zoom. Chair Bowen read the disclosure that the meeting was being recorded by PCTV. Chair Bowen called the meeting to order at 4:32 PM. Heather Seely took the roll call.

PRESENT: Chair Bowen, Trustees Bateman, Chacon, Gonzalez, Mirante, Myers
E. M. Loiodice, Director of Strategic Initiatives M.

and seconded by D. Gonzalez, it was VOTED by

approve the minutes of the June 7, 2022 meeting

3. PRESIDENT'S REPORT

- a. New Employee Introductions
 - President Kennedy shared that Kierstyn Hunter will be leaving at end of the month.
 - f Gary Russett, Comptroller introduced
 - x Jennifer Filippi, Accountant III
 - f Ellen Kennedy, President introduced:
 - x Rochelle Duffy, Admin Asst II for Continuing Education and Workforce Development
 - x Toni Buckley, Director of Diversity, Equity, and Inclusion
 - x Laurie Gordy, Interim Vice President of Academic Affairs
 - x Matt Muller, Interim Dean of Humanities, Behavioral and Social Sciences
 - x Kierstyn Hunter, Vice President of Academic Affairs introduced:
 - f Meghan Callaghan, Dean of Teaching and Learning
 - f Erin Lynn, Director of Academic Operations
 - f Liesl Schwabe, Coordinator of Writing Across the Curriculum
 - f Colin Wilson, Director of Berkshire Science Commons
 - x Sean Grady, HR Business and Communications Manager introduced:
 - f Kirsten Wanamaker, Human Resources Staff Assistant

- x Organizational Structure Update President Kennedy shared that a few changes have been made to the organizational reporting lines and some new positions added. Added the Director of Director of Diversity, Equity & Inclusion new position under the President's Office, additionally Community Education & Workforce Development are again under the President's Office. STEM & Allied Health now will include Business, Fire Science and Culinary & Hospitality. Will have two interim positions for fall: Vice President of Academic Affairs and Dean of Humanities, Behavioral and Social Sciences. K. Hunter shared that under the Academic Affairs Division the main highlight is adding in the Writing Across the Curriculum position and shifting Business Science and Culinary. A. Klepetar noted that Student Affairs and Enrollment Management noted that are adding a analyst under division with SUCCESS funding. Additionally, it was noted that have been expanding President's Cabinet with additional leaderships roles being added to the college.
- x Enrollment Update– Adam Klepetar,

7. **ADMINISTRATIVE ACTIONS**

M. Liodice presented the personnel items from June 8