



(APPROVED)

BERKSHIRE COMMUNITY COLLEGE
PITTSFIELD, MASSACHUSETTS

MINUTES OF TRUSTEES MEETING
April 23, 2024

CONVENING

A meeting of the Board of Trustees of Berkshire Community College was held on Tuesday, April 23, 2024 via Zoom. Chair Bowen read the disclosure that the meeting was being recorded by PCTV. Chair Bowen called the meeting to order at 4:31PM. Heather Seely took the roll call and noted that a quorum was present.

PRESENT: Chair Bowen; Trust:

STUDENT TRUSTEE REPORT

G. De Souza reported that members of SGA attended a conference recently focused on mental health and additionally some members met with Mayor Marchetti. The Student Government Association is working on review and revision of its constitution and bylaws.

ALUMNI TRUSTEE REPORT

M. Myers reported that the alumni board continues to work on growing membership and will have members present at Awards Night and Commencement. Wellness Day is April 27 and includes an alumni soccer game.

SUBCOMMITTEE REPORTS

A. Finance Committee

Mirante noted that working with auditors and is in contact with updates and progress as materials have been submitted and requests for information is turned around quickly.

Wynn noted that are working on the FY25 budget with management teams and will present in June and note that have met with the SGA regarding a \$10 increase in fees and that was approved and will be part of the budget presented for approval.

B. Student Success Committee: M. Myers reported that the committee met recently and L. Gordy provided an update on the partnership with McCann Technical School and that due to NECHE accreditation we have had to discontinue that partnership as we don't have the curriculum oversight.

C. Governance and Nominating Executive: D. Gonzalez reported we are awaiting word from DHE and PENC on reappointments that before them and working within the systems to fill our vacant seat. Additionally, working on the schedule for next years meeting schedule.

Executive Committee: J. Bowen provided update that we are reviewing memo from Commissioner for information on presidential evaluation process for FY24 and will be working on that more this spring which will include conduct interview with staff and trustees and will present at the June meeting

ADMINISTRATIVE ACTIONS

E. Kennedy presented personnel actions for the period of March 11, 2024 to April 22, 2024 (attached).

ADJOURNMENT

The meeting was adjourned at 5:51 PM with motion by C. Zaffanella and seconded by M. Myers and was VOTED unanimously. The next regular scheduled meeting will be held on June 11, 2024.

DATE:

Respectfully submitted,

Heather Seely

Approved:

Julie Bowen, Board Chair